

# Arizona Wing Calendar of Events

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Wing reports are due in Wing Hqs nlt date shown. Late reports are subject to Wing Policy Letter 04-03

**Friday, October 01, 2004**

Calendar Coordinator - Lt Col Ernest Bourgeois  
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Check calendar prior to scheduling your events to assure there are no conflicts. Training at all units may be put in Calendar

***** 2004 *****			(Updated: 30 Sep 04)
October 2004			
<u>Due</u>	<u>Reports Required</u>	<u>Send to</u>	
1st	Cadet Orientation Pilot List (AWF 58W) for WgCC approval	To Wing Hqs/DA	
1st	Annual Safety Survey Report (CAPR 62-1, Atch 4)	To Wing Hqs/SE	
5th	Corporate Vehicle Reports (AWF 73, 73a & CAPF 73)	To Wing Hqs/LGT	
5th	Public Affairs 4th Qtr Report (CAPF 190-1)-also send copy to PAO (home)	To Wing Hqs & PA	
5th	Safety 4th Qtr Report (AWF 62)	To Wing Hqs/SE	
5th	Flight Release Officers List (AWF 60) for Wg CC approval	To Wing Hqs/DA	
8th	Corporate Aircraft AWF 780 Report (by E-mail)	To fo@azwg.cap.gov	
10th	Corporate Aircraft Reports (AWF 780, 780a with **check, CAPF 99s)	To Wing Hqs	
	AWF 780 reconciliation only on third month of each calendar quarter		
10th	Private Aircraft Use - separate CAPF 99, 84, 104	To Wing Hqs	
15th	Finance (Fiscal Year 2003-2004) Report (CAPR 173-2)	To Wing Hqs/FM	
15th	Subordinate Unit (Sq & Group) Inspection Guide (self-assessment)	To Wing Hqs/DA	
15th	Chaplain Report (CAPF 34)	To Wing Hqs/HC	
Date	Time	Events	Location
1		*****BEGINNING OF FISCAL YEAR*****	
1-31		Ops-CAPF 5 (4), 91 (1) checkrides 5 Corp A/C (8.0 hr) SWLR 05-0002	Various locations
2		Level 1/CPPT Class-Sq 201 FLG-info LtCol R.A. Johnson AZWG	FLG
2	09:00	SUI - Willie Comp Sq 304, Mesa	Mesa
7-9	daily	Graham Co. Fair/Sq 103-POC LtC Michael Daly SqCC<mldgld@aznexus.net>	Safford
9		Digital Photo/SIDS Training - DVT SWLR 05-0001	DVT
9	09:30-12:30	Wing Staff Mtg / SQ CC Call-West Wind SchAero, 2nd FI / SAC mtg after	Deer Valley A/P
16-17	TBA	SLS/CLC classes - TBA POC LtCol Ruth Anne Johnson	Tucson or Phx
16-23	daily	2004 CAP National Staff College, Maxwell AFB	NHQ-Maxwell AFB
21		SAV - Legal, A/C Mtce, Stan/Eval - Wing Hqs	Luke AFB
22-24	daily	New Mexico Annual Wing Conference	Albuquerque NM
22-25		Wg CD/HLS 2-day Exer(10 Corp, 2 Priv A/C, 5 Corp, 3 veh) SWLR 05-pend.	TBA
30	09:00	SUI - Deer Valley Comp Sq 302, Deer Valley	DVT
30-31	daily	Group 2 Cadet Campout-DeadHorseStatePark-POC Lt Jean Hurley 205	TBA

<b>November 2004</b>			
	<b>Due</b>	<b>Reports Required</b>	<b>Send to</b>
	5th	Corporate Vehicle Reports (AWF 73, 73a & CAPF 73)	To Wing Hqs/LGT
	8th	Corporate Aircraft AWF 780 Report (by E-mail)	To fo@azwg.cap.gov
	10th	Corporate Aircraft Reports (AWF 780, 780a <u>with check</u> , CAPF 99s)	To Wing Hqs
	10th	Private Aircraft Use - separate CAPF 99, 84, 104	To Wing Hqs
<b>Date</b>	<b>Time</b>	<b>Events</b>	<b>Location</b>
TBA	TBA	SUI - Group 5, Sq 501, Sq 508	Yuma/Lk Havasu
1-30	TBA	Ops-CAPF 5 (11), 91(5) checkrides 16 Corp A/C (26.5 Hr)	Various locations
6-12	08:00	NCPSC-14 Corp/4 Priv (18 Check Pilots) 3 Corp, 2 Priv veh-SWLR 05-0003	DVT (West Wind Aero)
6	09:30	Level 1/CPPT Class - Sq 302 Deer Valley - POC Cpt Ronnea Derby, Sq CC	DVT
TBA	TBA	Wing Staff Meeting - West Wind Sch of Aero, 2nd Floor	Deer Valley A/P
	TBA	Finance Committee Meeting (TBA)	
19-22		Wing SAREX-2 Day DR exercise(10 Corp, 4 Priv A/C, 5 Corp veh)	TUS
<b>December 2004</b>			
	<b>Due</b>	<b>Reports Required</b>	<b>Send To</b>
	5th	Corporate Vehicle Reports (AWF 73, 73a & CAPF 73)	To Wing Hqs/LGT
	8th	Corporate Aircraft AWF 780 Report 9by E-mail)	To fo@azwg.cap.gov
	10th	Corporate Aircraft Reports (AWF 780, 780a <u>with check</u> , CAPF 99s)	To Wing Hqs
	10th	Private Aircraft Use - separate CAPF 99, 84 104	To Wing Hqs
	15th	Flight Releasing Officers List (AWF 60) for Wg CC approval	To Wing Hqs/DA
<b>Date</b>	<b>Time</b>	<b>Events</b>	<b>Location</b>
TBA	TBA	SUI - Group 4, Sq 205, Sq 301	Phx/Sedona
1-31		Ops-CAPF 5 (16), 91 (6) checkrides 22 Corp, 2 Priv A/C (34.5 hr)	Various locations
4	TBA	Level 1/CPPT Class-Sq 205, SEZ - Info: LtCol Ruth Ann Johnson, AZWG	SEZ
TBA	09:30	Wing Staff Meeting / CAC WestWind Sch of Aero, 2nd Fl	Deer Valley A/P
17-20	TBA	Wing SAREX (2 day) 8 Corp, 2 Priv A/C	Lake Havasu
<b>January 2005</b>			
	<b>Due</b>	<b>Reports Required</b>	<b>Send to</b>
	1st	Logistics - CAPF 37 Revalidation (Member issued equipment) Wg & units	To Wing Hqs/LGS
	1st	Personnel Auth 05-01, Unit Staffing (CAPF 2a req'd for FM, LG, SE)	To Wing Hqs/DA
	1st	Personnel Auth 05-02 Committees and Boards	To Wing Hqs/DA
	1st	Prof. Development Signature Cards - Testing Officers (CAPF 53)	To Wing Hqs/PDT
	5th	Corporate Vehicle Reports (AWF 73, 73a & CAPF 73)	To Wing Hqs/LGT
	5th	Safety 1st Qtr Report (AWF 62)	To Wing Hqs/SE
	5th	Public Affairs 1st Qtr Report (AWF 190)-also send a copy to PAO(home)	To Wing Hqs & PA
	8th	Corporate Aircraft AWF 780 Report ( by E-mail)	To fo@azwg.cap.gov
	10th	Corporate Aircraft Reports (AWF 780, 780a <u>with **check</u> , CAPF 99s)	To Wing Hqs
		AWF 780 reconciliation only on third month of each calendar quarter	
	10th	Private Aircraft Use - separate CAPF 99, 84, 104	To Wing Hqs
	15th	Finance 1st Qtr Report (FY 2004-2005)	To Wing Hqs/FM
	15th	Aerospace Education Annual Report (AWF 280)	To Wing Hqs/ETA
	15th	Chaplain Report (CAPF 34)	To Wing Hqs/HC
<b>Date</b>	<b>Time</b>	<b>Events</b>	<b>Location</b>
1		<b>HAPPY NEW YEAR</b>	
TBA	TBA	SUI - Group 3, Sq 307, Sq 356	Phx
1-31		Ops-CAPF 5 (6), 91 (4) checkrides - 9 Corp, 1 Priv A/C (17.0 hr)	Various locations
2			
8	8-3:30	NCSA Review Board - POC LTC Dave Marsh <azdcp@juno.com>	Sq 302
TBA	09:30-12:30	Wing Staff Meeting / Sq CC Call-WestWind Sch of Aero, 2nd Fl	Deer Valley A/P
22			

		<b>February 2005</b>	
	<b>Due</b>	<b>Reports Required</b>	<b>Send to</b>
	5th	Corporate Vehicle Reports (AWF 73, 73a & CAPF 73)	To Wing Hqs/LGT
	8th	Corporate Aircraft AWF 780 Report (by E-mail)	To fo@azwg.cap.gov
	10th	Corporate Aircraft Reports (AWF 780, 780a <u>with check</u> , CAPF 99s )	To Wing Hqs/DAP
	10th	Private Aircraft Use - separate CAPF 99, 84, 104	To Wing Hqs.DAP
<b>Date</b>	<b>Time</b>	<b>Events</b>	<b>Location</b>
TBA	TBA	SUI - Group 1, Sq 104, Sq 105	Tuscon
1-28		Ops-CAPF 5 (11), 91 (2) checkrides - 10 Corp, 3 Priv A/C (20.5 hr)	Various locations
5-7	daily	AZWG Compliance Inspection (CI) by SWR (Staff mandatory)	Wing Hqs
TBA	09:30	Wing Staff Meeting-WestWind Sch of Aero, 2nd Floor	Deer Valley A/P
TBA		Finance Committee Meeting	TBA
		<b>March 2005</b>	
	<b>Due</b>	<b>Reports Required</b>	<b>Send to</b>
	1st	Logistics-Supply "Want" List by all units ( <u>negative</u> report req'd)	To Wing Hqs/LGS
	5th	Corporate Vehicle Reports (AWF 73, 73a & CAPF 73)	To Wing Hqs/LGT
	8th	Corporate Aircraft AWF 780 Report (by E-mail)	To fo@azwg.cap.gov
	10th	Corporate Aircraft Reports (AWF 780, 780a <u>with check</u> , CAPF 99s)	To Wing Hqs
	10th	Private Aircraft Use - separate CAPF 99, 84, 104	To Wing Hqs
	15th	Flight Releasing Officers List (AWF 60) for WgCC approval	To Wing Hqs/DA
<b>Date</b>	<b>Time</b>	<b>Events</b>	<b>Location</b>
TBA	TBA	SUI - Sq 201, Sq 801	FLG/Tonopah
1-31		Ops-CAPF 5 (16), 91 (8) checkrides-22Corp, 2 Priv A/C (40.0 hr)	Various locations
TBA	09:30	Wing Staff Mtg/CAC WestWind Sch of Aero, 2nd Fl	Deer Valley A/P
18-21	daily	Quad-State HLS/SAREX/COMM Exercise-6 Corp, 2 Priv A/C (AZ-CA-NV-UT)	Lake Havasu Hill
"	"	POC: LtCol Don Dillahunty and Maj Russ Sturgeon	"
		<b>April 2005</b>	
	<b>Due</b>	<b>Reports Required</b>	<b>Send to</b>
	1st	Logistic S-3 (signed) Reports due from all units	To Wing Hqs/LGA
	5th	Corporate Vehicle Reports (AWF 73, 73a & CAPF 73)	To Wing Hqs/LGT
	5th	Public Affairs 2nd Qtr Report (AWF 190)-also send a copy to PAO(home)	To Wing Hqs & PA
	5th	Safety Report 2nd Qtr (AWF 62)	To Wing Hqs/SE
	8th	Corporate Aircraft AWF 780 Report (by E-mail)	To fo@azwg.cap.gov
	10th	Corporate Aircraft Reports (AWF 780, 780a <u>with **check</u> , CAPF 99s)	To Wing Hqs
		AWF 780 reconciliation only on third month of each calendar quarter	
	10th	Private Aircraft Use - separate CAPF 99, 84, 104	To Wing Hqs
	15th	Finance 2nd Qtr Report (AWF 173-2)	To Wing Hqs/FM
	15th	Chaplain Report (CAPF 34)	To Wing Hqs/HC
<b>Date</b>	<b>Time</b>	<b>Events</b>	<b>Location</b>
TBA	TBA	SUI - Sq 107, Sq 109	Tucson
1-31		Ops-CAPF 5 (12), 91 (3) checkrides, 12 Corp, 2 Priv A/C (24.0 hr)	Various locations
1-31		Palm Sunday	
4			
		Good Friday	
8			
10		Easter Sunday	
TBA	09:30	Wing Staff Meeting/Sq CC Call-WestWind Sch of Aero, 2nd Fl	Deer Valley A/P
15-18	TBA	Evaluted SAREX (2 day) 10 Corp, 4 Priv A/C, 5 vehicles	Tucson TUS

<b>May 2005</b>			
	<b>Due</b>	<b>Reports Required</b>	<b>Send To</b>
	1st	Corporate Aircraft Annual Tie Down Letter - all units with aircraft	To Wing Hqs/LGMA
	5th	Corporate Vehicle Reports (AWF 73, 73a & CAPF 73)	To Wing Hqs/LGT
	8th	Corporate Aircraft AWF 780 Report 9by E-mail)	to fo@azwg.cap.gov
	10th	Corporate Aircraft Reports (AWF 780, 780a with check, CAPF 99s)	To Wing Hqs
	10th	Private Aircraft Use - separate CAPF 99, 84, 104	To Wing Hqs
<b>Date</b>	<b>Time</b>	<b>Events</b>	<b>Location</b>
TBA	TBA	SUI - Group 2, Sq 206, Sq 400	PAN, SEZ, PHX
1-31		Ops-CAPF 5 (11), 91 (4) checkrides, 10 Corp, 2 Priv A/C (23.0 hr)	Various locations
13-15	TBA	Annual Wing Conference	TBA
TBA		Finance Committee Meeting - TBA	TBA
20-23	TBA	Multi-State HLS/SAR/DR Training (AZ-CO-NM) 5 Corp,2 Priv A/C, 2 veh.	Farmington NM
<b>June 2005</b>			
	<b>Due</b>	<b>Reports Required</b>	<b>Send to</b>
	5th	Corporate Vehicle Reports (AWF 73, 73a & CAPF 73)	To Wing Hqs/LGT
	8th	Corporate Aircraft AWF 780 Report 9by E-mail)	to fo@azwg.cap.gov
	10th	Corporate Aircraft Reports (AWF 780, 780a with check, CAPF 99s)	To Wing Hqs
	10th	Private Aircraft Use - separate CAPF 99, 84, 104	To Wing Hqs
	15th	Flight Releasing Officers List (AWF 60) for Wg CC approval	To Wing Hqs/DA
<b>Date</b>	<b>Time</b>	<b>Events</b>	<b>Location</b>
TBA	TBA	SUI - Sq 209, Sq 314	SEZ, SCD
1-30		Ops-CAPF 5 (9), 91 (3) checkrides, 10 Corp, 2 Priv A/C (19.5 hr)	Various locations
4-5	TBA	SLS/CLC - ERAU, Prescott	Prescott
17-20	TBA	HLS/SAREX training, 8 Corp, 2 Priv A/C, 2 vehicles	Show Low
TBA	09:30	Wing Staff Meeting / CAC Meeting - TBA	TBA
<b>July 2005</b>			
	<b>Due</b>	<b>Reports Required</b>	<b>Send to</b>
	5th	Corporate Vehicle Reports (AWF 73, 73a & CAPF 73)	To Wing Hqs/LGT
	5th	Public Affairs 3rd Qtr Report (AWF 190)-also send a copy to PAO(home)	To Wing Hqs & PA
	5th	Safety Report 3rd Qtr (AWF 62)	To Wing Hqs/SE
	8th	Corporate Aircraft AWF 780 Report (by E-mail)	To fo@azwg.cap.gov
	10th	Corporate Aircraft Reports (AWF 780, 780a with <u>**check</u> , CAPF 99s)	To Wing Hqs
		AWF 780 reconciliation only on third month of each calendar quarter	
	10th	Private Aircraft Use - separate CAPF 99, 84, 104	To Wing Hqs
	15th	Finance 3rd Qtr Report (AWF 173-2)	To Wing Hqs/FM
	15th	Chaplain 3rd Qtr Report (CAPF 34) ****NEW REPORT****	To Wing Hqs/HC
<b>Date</b>	<b>Time</b>	<b>Events</b>	<b>Location</b>
TBA	TBA	SUI - Sq 101, Sq 103	Tucson
1-31		Ops-CAPF 5 (10), 91 (4) checkrides, 10 Corp, 2 Priv A/C (23.0 hr)	Various locations
4		Independence Day	
TBA	08:30	Wing Staff Meeting / Sq Commanders Call - TBA	TBA

		<b>August 2005</b>	
	<b>Due</b>	<b>Reports Required</b>	<b>Send To</b>
	5th	Corporate Vehicle Reports (AWF 73, 73a and CAPF 73)	To Wing Hqs/LGT
	8th	Corporate Aircraft AWF 780 Report (by E-mail)	To fo@azwg.cap.gov
	10th	Corporate Aircraft Reports (AWF 780, 780a <u>with check</u> , CAPF 99s)	To Wing Hqs
	10th	Private Aircraft Use - separate CAPF 99, 84, 104	To Wing Hqs/DAP
	10th	Private Aircraft Use - separate CAPF 99, 84, 104	To Wing Hqs
	15th	Annual Homeland Security Unit Alert/Resource Report (CAP DOS Form)	To Wing Hqs/DOSH
<b>Date</b>	<b>Time</b>	<b>Events</b>	<b>Location</b>
TBA	TBA	SUI - Sq 308, Sq 313	Phx
1-31		Ops-CAPF 5 (5), 91 (2) checkrides, 6 Corp, 1 Priv A/C (14.0 hr)	Various locations
TBA	09:30-12:30	Wing Staff Meeting - WestWind Sch of Aero, 2nd Fl	Deer Valley A/P
		<b>September 2005</b>	
	<b>Due</b>	<b>Reports Required</b>	<b>Send to</b>
	5th	Corporate Vehicle Reports (AWF 73, 73a & CAPF 73)	To Wing Hqs/LGT
	8th	Corporate Aircraft AWF 780 Report (by E-mail)	To fo@azwg.cap.gov
	10th	Corporate Aircraft Reports (AWF 780, 780a <u>with check</u> , CAPF 99s)	To Wing Hqs
	10th	Private Aircraft Use - separate CAPF 99, 84, 104	To Wing Hqs
	15th	Flight Releasing Officers List (AWF 60) for Wg CC approval	To Wing Hqs/DA
<b>Date</b>	<b>Time</b>	<b>Events</b>	<b>Location</b>
TBA	TBA	SUI - Sq 305, Sq 310, Wing Hq	Phx
1-30		Ops-CAPF 5 (4), 91 (2) checkrides, 5 Corp, 1 Priv A/C (10.0 hr)	Various locations
8-14	TBA	SAREX Ground Team Training-4 Corp, 1 Priv A/C, 4 vehicles	Deer Valley DVT
TBA	09:30-12:30	Wing Staff Mtg / CAC- West Wind Sch of Aero -(Finance Comm Mtg after)	Deer Valley A/P
AZWG Staff Meetings/ Group CC Call held each month at locations and time shown on the calendar. Finance Committee meetings held on first month each calendar quarter or as requested by Wing CC AZWG Staff Meetings Sq CC Call on the first month of each calendar quarter Group Commander's Squadron CC Call - contact Group Commanders for details			